

Statement of Confidentiality for Literacy Lubbock Volunteers

I understand that during my association with Literacy Lubbock, I share the responsibility of maintaining the confidentiality of any employee or student information that I may have available to me. I understand that it is my responsibility to assure rights and confidentiality of information both written and verbal.

As a volunteer, I will work with the highest standards, committed to the idea that my work will benefit students. I promise to take to my work and attitude on open-mindedness, willingness to be trained, as well as interest and commitment.

I understand that in the performance of my duties, I am not to discuss academic or other confidential information regarding students or employees with anyone. Any breach of confidentiality will be carefully reviewed and if substantiated could result in termination of volunteer involvement with Literacy Lubbock and may result in legal action.

I acknowledge that I have read and understand this statement of confidentiality.

Volunteer Signature

Date